

Slaley Commemoration Hall - Booking Form

Hirer

Organisation

Authorised representative.....

Address

Email.....

Postcode..... Telephone

Hire Charges

Hiring Fee £ Any additional charges (if applicable)

The balance is payable before the event for which the Hall is hired.

Bank transfer Information: Slaley Commemoration Hall Sort Code 20-40-09 Account Number: 10808342

Facilities Required Please tick as appropriate.

Main Hall

Community Room

Key for Audio Visual kit

Sole Use of Kitchen

Purpose of Hiring

Period of Hiring: Date..... Duration

Please confirm that you have read and agree to the Terms and Conditions of Hire and all supporting documentation is included as required e.g. Child and Vulnerable Adult Policies.

Name Signature

Date

Completed forms should be returned to the Bookings Clerk by email to: SlaleyCh@gmail.com

Secretary & Child Protection and Vulnerable Users contact person: Pat Wilson 01434 673388.

Email: pat.wilson28@outlook.com

Chairman: Christine Johnston 07754 433376